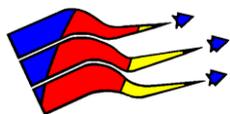


ARCHERY ACT SOCIETY INC December 2019 Minutes – Committee Meeting

Date of meeting	Tuesday, 10 December 2019	
Location:	McDonalds, Molonglo Valley	
Time:	7:00pm	
Attendees:	AACT Committee	Delegates
	Melissa Mongan (President) Claire Johnson (Coaching Coordinator) Steve Slack (Vice president) Adrian Excell (Secretary)	
Apologies:	Rachel Morgan (Recorder), Cherie Theyers (Youth Coordinator), Paul Smith (Judges Coordinator)	
Absences:	Aaron Lowther (Webmaster)	
Guests	None	
Conflicts of Interest:	None	
Previous meetings minutes		
Business arising from previous minutes:		
Acceptance details	Mel moved the minutes from the May meeting be accepted Accepted: Claire Seconded: Steve	
Topics		
Meeting Structure	<ul style="list-style-type: none"> • Mel proposed a new format for meetings, in which we hold monthly meetings, but only deliver reports quarterly at delegate meetings, to help us focus on actions. • Mel to ask rest of committee about format and timing of meetings. • Delegates will be expected to report on club actions at delegate meetings 	
Vacant Treasurer Position	<ul style="list-style-type: none"> • Adrian to send out an email to community 	
AA Plaquettes	<ul style="list-style-type: none"> • Adrian to talk to clubs about who might be eligible, and to coordinate submissions to AA. 	
MOU for events	<ul style="list-style-type: none"> • Adrian to contact club presidents to obtain signatures on MOU. This has already been agreed to by delegates. 	
Crazy Arms	<ul style="list-style-type: none"> • Steve has made contact with crazy arms. This is a potential avenue for fundraising to support AACT teams. 	



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Cancer Council	<ul style="list-style-type: none"> Steve has contacted Cancer Council, who will present at the upcoming JETS camp
First Aid Courses	<ul style="list-style-type: none"> Should AACT subsidise coaches to obtain first aid training? <ul style="list-style-type: none"> Subsidise 50% for LVL2 and LVL 3 coaches? Extra positions could be offered to clubs, with no substitution of cost. More information required to make an informed decision
Uniforms	<ul style="list-style-type: none"> Everything has been delivered, except one jacket Steve to coordinate future orders and the respective timeframes Still need to pursue online ordering and promotion
Price increase	<ul style="list-style-type: none"> A bit of a mix up with price increase when talking with AA. All appears to be sorted now.
Signatories to bank account	<ul style="list-style-type: none"> Mel and Adrian to coordinate a time to attend the bank, to have Adrian added as a signatory
JETS	<ul style="list-style-type: none"> The number of juniors attending JETS has increased. It is worth considering the second stage of JETS if the numbers are sustained.

Time meeting closed:	9:00 pm
Signature of chairperson	
Date and time of next meeting:	TBD



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December 2019 Minutes – Committee Meeting

Appendix A – Business arising/continuing from October 2019 Meeting

Owner	I.D.	Action	Status	Update: 10 December
Mel	2	Strategic Plan	In progress	Mel has put together a draft
Mel	61	Member Protection Policy	In progress	A draft is underway.
Mel		Submit motion for AGM regarding change of fees	New	Complete
Mel		Respond to AA regarding AOC proposal	New	Complete
Steve, Adrian, Aaron, Rachel	63	Work together to determine a process to advertise and coordinate orders for jackets	On Hold	<i>Steve has submitted the first order, having obtained orders in person at the National Indoor. Claire is investigating setting up a shop using Sports TG.</i>
Adrian		Work with Mark N on further changes to the team selection policy	Open	In progress – 80% complete
Adrian		Coordinate submissions for ACTAS Awards	New	Complete
Rachel		Update documentation relating to Longbow/Barebow champion	Open	No Update
Claire	26	Organise mentoring sessions for coaches. Videos from JETS to be used for sessions	Open	No Update
Claire		Contact AA regarding Sports TG online shop for merchandise	On Hold	AA has been contacted – no reply yet
Committee	57	Review Member Protection Policy	Open	Blocked by other actions
Committee		Create Tournament Guidelines	In progress	Claire has created and distributed draft – still waiting feedback